



Dear Parent / Carer

**Parent Vacancies to Local Governing Committee
Bridlewood Primary School**

I am writing to inform you that there are Parent Governor vacancies on the Local Governing Committee (LGC) and we would like to invite parents and carers who would be interested to put their names forward.

Parent Governors are elected by and from the parents and carers of registered pupils at the school, for a 4 year term. Parent Governors share equally with other Governors the responsibility for carrying out their responsibilities delegated to them by the Trust. The position has always been an important one that is vital to the effective running of the school and is a means of giving worthwhile service to the community.

Bridlewood Primary School meetings are termly on a Monday evening 18:00 – 20:00 in person (and via Teams if necessary).

Governors bring a wide experience of the outside world, an independent view, a focus on development and improvement, and accountability to the community for the use of resources and teaching and learning standards. In return, you gain the satisfaction of giving something back to the school community, a sense of purpose and achievement and new skills. You will need to work as a member of the LGC (not as an individual) in the best interests of the school, show an interest in school activities, become well-informed about education and become familiar with the rules of governance. Training for the role is provided to keep governance knowledge up to date.

We ask that Governors are able to give the school their time (average of six hours a month), have a willingness to learn, a listening ear and enquiring mind, the ability to assimilate information, make judgements and decisions and the ability to work as part of a team.

If you wish to stand for election as a Parent Governor, it is necessary to be proposed by a parent or carer of a pupil registered at the school and to be seconded by another parent or carer of a pupil registered at the school. The proposer and seconder should indicate their support for you by signing the enclosed nomination form. All nominations should be returned via email by 23 October 2026 to clerk@bridlewood.org.uk.

Please also include some detail about yourself including why you would like to become a Parent Governor (no more than two hundred words) to support your nomination. This will be used if there is a need for an election and will be circulated to all parents and carers to facilitate a vote. This will only take place if there are more nominations than there are vacancies. There are circumstances that disqualify an individual from serving on the governance team and these are listed below in the disqualification section, which you should read and sign.

Yours sincerely

T Dyer

Support to the Local Governing Committee

Please return to by **23 October 2026**

Disqualification form	Read to ensure compliance, sign and return
Nomination form	Complete, have signed and return
Expression of Interest form	Complete and return

Parent Testimonial

'I became a Governor because schools need parental input as much as parents need schools to educate their children. I very much see a school parent partnership when it comes to giving our children the very best start in life.

As a Parent Governor, I can challenge leaders and give feedback on school initiatives – often before they actually happen. For me it's a real privilege to be in this position, seeing behind the scenes at school, helping the school and its leadership to address challenges. There is also a very real responsibility as a Parent Governor to ensure the school is held accountable. Training has been provided and there is great support amongst the Governors so it has never felt like a step too far.

To anyone who believes in the school parent partnership I would urge you to think about volunteering to be a Parent Governor – it offers you a great opportunity to challenge yourself in a new area and is hugely rewarding.'



ask@theparkacademiestrust.com

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FORM 1

Disqualifications from serving as a Director / Local Governing Committee Member as per The Park Academies Trust Articles of Association

68. A Director must be aged 18 or over at the date of election or appointment. No current pupil of any of the Academies shall be a Director.

69. A Director shall cease to hold office if they become incapable by reason of illness or injury of managing or administering their own affairs.

70. A Director shall cease to hold office if they are absent without the permission of the Directors from all their meetings held within a period of six months and the Directors resolve that the Director's office be vacated.

71. A person shall be disqualified from holding or continuing to hold office as a Director if: (a) they have been declared bankrupt and / or their estate has been seized from their possession for the benefit of their creditors and the declaration or seizure has not been discharged, annulled or reduced; or (b) they are the subject of a bankruptcy restrictions order or an interim order.

72. A person shall be disqualified from holding or continuing to hold office as a Director at any time when they are subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986 or to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order).

73. A Director shall cease to hold office if they cease to be a Director by virtue of any provision in the Companies Act 2006 or is disqualified from acting as a trustee by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision).

74. A person shall be disqualified from holding or continuing to hold office as a Director if they have been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which they were responsible or to which they were privy, or which their conduct contributed to or facilitated.

75. A person shall be disqualified from holding or continuing to hold office as a Director or a member of a Local Governing Body if they have not given the undertaking required by Article 45A (or Article 103) as applicable.

76. Not used.

77. A person shall be disqualified from holding or continuing to hold office as a Director where they have, at any time, been convicted of a Serious Criminal Offence.

78. After the first Academy has opened, a person shall be disqualified from holding or continuing to hold office as a Director if that person does not provide the Chair with a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997 or if such a certificate discloses information which the Chair considers would make that person unsuitable for their role. If a dispute arises as to whether a person



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shall be disqualified, a referral shall be made to the Secretary of State to determine the matter. The determination of the Secretary of State shall be final.

78A. A person (including the Chair) shall be disqualified from holding or continuing to hold office as a Director if that person: (a) refuses to consent to any checks required by the Secretary of State under the provisions of the Funding Agreement, the Education (Independent School Standards) Regulations 2014 or otherwise; or (b) is found to be unsuitable to be a Director by the Secretary of State under the provisions of the Funding Agreement or the Education (Independent School Standards) Regulations 2014.

79. Where, by virtue of these Articles, a person becomes disqualified from holding, or continuing to hold office as a Director; and they are, or is proposed, to become such a Director, they shall upon becoming so disqualified give written notice of that fact to the Governance Professional.

Disqualification of those on committees including Local Governing Body

80. Articles 68 to 75, Articles 77 to 79 and Articles 97 to 98B also apply to any member of any committee of the Directors, including a Local Governing Body, who is not a Director.

I have noted the disqualifications, none of which apply to me.

Signed:

Print name:

Date:



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FORM 2
Nomination Form – PLEASE USE CAPITALS

School: _____

Nominee: I, (names and title in full) _____

of (address, including postcode) _____

Telephone number: _____

Email address: _____

Date of birth: _____

would be prepared to stand as a candidate in the election for Parent Governor to serve on the Local Governing Committee of Bridlewood Primary School. I have noted the disqualifications, none of which apply to me. I am a parent / carer of the following pupil(s) who are registered at the school:

Name / s: _____

Date of birth: _____

Class / Form / Tutor Group: _____

Signed: _____ Date: _____



Proposed by: (full name capitals)

Parent / carer of: (name / s)

Class / Form / Tutor Group:

Signed: ----- Date: -----

Seconded by: (full name capitals)

Parent / carer of: (name / s)

Class / Form / Tutor Group:

Signed: ----- Date: -----



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FORM 3

Expression of Interest

The Trust is committed to safeguarding and promoting the welfare of children. All Governors will be subject to an enhanced DBS check prior to appointment.

Expression of interest in being a Governor

Informal meetings are held with suitable candidates to discuss the role further and to answer any questions before formal proposal for appointment at the next Trustee meeting.

Title:	Full name:
Any previous names:	Occupation:
Home address (including post code)	Work address: (where appropriate please include company name and post code. This is for information only; we will not contact your employer)
Date of birth:	
Email address:	
Home telephone number:	Mobile telephone number:



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Please tell us about what excites you about the opportunity of being a member of the Local Governing Committee and what you think you can offer to support school improvement journey.

Signature:

Date:



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